

**CITY OF DUVALL  
COUNCIL MEETING  
November 8, 2007  
7:00 P.M. - Duvall Fire Station**

Council Workshop    6:00 PM:        Public/Private Partnership Policy  
   Proposed Amendment to Council Procedures

**The City Council Meeting was called to order by Mayor Ibershof at 7:03 P.M.**

**Council Present:**     Heather Page, Jeffrey Possinger, Gary Gill, Gérard Cattin, Glen Kuntz,  
   Dianne Brudnicki, Elizabeth Walker

**Staff Present:**         Glenn Merryman, Dianne Nelson, Cari Hornbein, Steven Leniszewski,  
   Bruce Disend, Todd Hall, Jodi Lee Wycoff

**I.     Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll Checks #3615-3651 in the amount of \$226,472.01; Claims Checks #3652-3756 in the amount of \$538,361.57; under Council add: Councilmembers Brudnicki and Gill; under Presentations change: Farmers Market presentation from 10 minutes to 20 minutes; and under New Business add: Item #9, AB07-76 – Approve and Authorize the Mayor to Sign Contract with D Square Energy Systems, Inc. for the Police Department Emergency Power Upgrade.

**II.    Adoption of Council Agenda:**

*It was moved and seconded (Possinger-Walker) to adopt the 11-08-07 Council Agenda. The motion carried. (7 ayes).*

**III.   Comments from the Audience:**

Tom Young, representing Congressman Reichert's office, introduced himself and announced that there will be a representative from Congressman Reichert's office at the Fire Hall from 10:00 a.m. to 12:00 p.m. on Wednesday, November 21<sup>st</sup> to meet the public and answer any questions they may have. This is a good opportunity to talk to someone from the Congressman's office about Medicare, Social Security or other issues that you want the Congressional office to see.

**IV.   Approval of Consent Agenda:**

*It was moved and seconded (Possinger-Page) to approve the consent agenda which included Payroll Checks #3615-3651 in the amount of \$226,472.01; Claims Checks #3652-3756 in the amount of \$538,361.57 and the Council Meeting Minutes of 10/25/07. The motion carried. (7 ayes).*

## **V. Presentation: Puget Sound Energy**

Mayor Ibershof introduced Dom Amor of Puget Sound Energy. Dom showed a presentation on their 2007 Pre-Winter Storm Meetings. The presentation looked at what PSE has done in the past focusing on last year's major wind storm. The presentation also looked at what they learned from last year's storm and what they can do to improve their level of service. They split their goals into three phases. Phase I are items they can take on now at low to no cost; Phase II are items that take more capital and time and Phase III are their permanent practice goals. Dom then went over specific things they have done or are doing in the Duvall area right now to help prevent massive outages and/or make those outages shorter. One of the big improvements in our area is that they are putting up tree wire which reinforces a line so if it is hit by a limb, the line can withstand it. PSE has increased their vegetation management amount by 20% to \$12 million and they are working towards having their trucks allowed to use the HOV lanes during a storm so they can respond faster. Another major item they are working on is creating Road Clearing Task Forces and training new Assessment Teams.

Dom then answered questions from Council.

Mayor Ibershof and Council thanked Dom for his personal service to Duvall during last year's winter storm.

## **Presentation: King County Buildable Lands Update – Todd Hall**

Todd Hall, Assistant Planner, gave a presentation on the King County Buildable Lands Update. This report included five years of development activity (2001-2005) along with an updated analysis of land supply and capacity for household and job growth targets. The presentation included information on the areas capacity for jobs, maps on Duvall's vacant and redevelopable land, the methodology behind the report and a critical areas map of Duvall. Todd asked Council to keep in mind that the report's timeline is during the time we were in moratorium. He then answered questions from Council about the report.

Mayor and Council expressed their gratitude for everything that Todd has done for the City of Duvall and wished him luck in his new endeavors.

Councilmember Gill took this time to make his announcement that he planned for his report under Council. He expressed his gratitude to Todd for everything he did for the citizens of Duvall especially this past year with the new design code updates.

Cari Hornbein, Planning Director/City Hall Administrator, presented Todd with a plaque of appreciation.

## **Presentation: Duvall Farmers Market – Laurie Gilbertson**

Laurie Gilbertson, Duvall Farmers Market Manager, thanked Council for the opportunity to share the goals of the Market. She reviewed the Market's history and hopes for the coming season. She said that the Duvall market is being used as an example to other area

markets on how to get community involvement. She said that in 2007 the vendor's profits increased by over \$10,000. They had over 50 volunteers in the 2007 season and they are already getting requests for the 2008 season. During the season, they asked customers to fill out a survey. They had quite a few responses requesting longer hours and more produce which they are looking into for the upcoming season. Laurie said that she is confident that the Duvall Farmers Market will continue to grow. She then answered questions from Council.

Councilmember Possinger requested that they add the Farmers Market to item number eight for further discussion on the agenda. Council agreed.

## **VI. Scheduled Items:**

### **1. Committee Reports:**

*Committee reports will be given at the second Council Meeting of each month.*

### **2. Mayor:**

Mayor Ibershof said that he attended the recent Economic Development Summit. He reminded everyone that the Annual Tree Lighting Event is on Friday, November 30<sup>th</sup> at 6:00 p.m. He also reminded Council that at the next two Council meetings (11/20 and 12/13), they will be honoring our various boards and commissions. They will presenting them with letters of appreciation. Lastly, Mayor Ibershof congratulated Vicky Edwards for her apparent win of the Council position she was running for.

**3. Council:** Councilmember Brudnicki handed out pictures of the way-finding signs that the City would like to purchase with grant money. These signs would match the rest of the Snoqualmie Valley and the grant would fully pay for them. She asked Council if they had any objections. There was consensus to go forward with the purchase. Dianne also reported that she attended the recent Economic Development Summit. She said that the main focus at the summit was retaining and supporting existing businesses, community development and bringing new businesses in. She said that she has a whole new outlook on Economic Development since the summit.

### **4. Staff:**

a. Administration & Planning – Cari Hornbein, Planning Director/City Hall Administrator, reported that they are sending a notice to the paper tomorrow noticing the Public Hearing that will be held at the Planning Commission meeting for the development agreement. The Public Hearing will be at a special meeting on November 29<sup>th</sup>. She is hopeful that they will take action that night and if not, it would go to the December 6<sup>th</sup> Commission meeting for action. It would then go to Council on December 13<sup>th</sup> for a Public Hearing on the development agreement. They are working on the final details of the development agreement and are looking forward to bringing it to Council in December. CamWest is planning to submit their Boundary Line Adjustment next Tuesday. Cari said they are also working on the Washington Holdings rezone application. They are in the process of creating the letter from the development review committee requesting additional information so they can issue SEPA. They are looking to hold the hearings on the rezone in January and hope to have it adopted in February. She reported that they did receive their grant from CTED for \$75,000 to prepare the Park Plan. After

the interview process they chose to go with Edoch and will start contract negotiations next week. She hopes to have a contract signed by the end of the year. Lastly, Cari announced that Councilmember Walker will be filling Councilmember Page's spot on the Watershed Forum. Councilmember Brudnicki will continue to be the alternate.

b. Public Works – Steven Leniszewski, Public Works Director, announced that the infield at the Ball Park is being graded and approved and that they are working on the concrete plaza portion of the improvements. They are still working on negotiations regarding the cell antennae. He also reported that they are looking at the preliminary design for the Depot Building with the Planning Department. Steven reported that Asplundh is in Duvall doing their annual limbing of trees near power lines in Duvall for the next three weeks. Lastly, Steven reported that the Mayor would be meeting with Kevin, the person who donated the money for the town clock, tomorrow. He will present him with a working replica of the clock, which he passed around for Council to see.

c. Police – Chief Glenn Merryman started by saying how much he appreciates Project Manager Shaun Tozer's help with their emergency preparedness projects. He said the tank is installed, the power is on, it should be filled with fuel soon and they are working to get more lighting around it. Chief Merryman said that the recruit graduation was last week so they now have a new recruit and an officer just finished field training. He also said that the new ID cards are available and encouraged Council to come in and get their card printed. He said that Carnation City Council gave their comments on the contract for law enforcement services. He said they seemed very pleased with the service they are getting from the officers. Lastly, Chief Merryman said that he will be bringing the contract with Redmond for 911 services at the next meeting.

d. Finance – Dianne Nelson, Finance Director, said that per the Mayor's request, she will be bringing the 2008 budget to the next Council meeting for adoption. She handed out the Finance Committee's recommended changes to the budget and told Council that they would all be incorporated in the final budget. She asked Council that if they have any issues with the budget, to please contact her or someone on the Finance Committee before the next meeting. Dianne will also be bringing the final amendment to the 2007 budget to Council for approval at the next meeting. She handed out and reviewed a summary of the changes for this amendment. Lastly, she said that this amendment will include an interfund loan between the sewer fund and the sewer CIP fund. She will bring an ordinance to Council at the next meeting to approve the loan.

## **VII. Public Hearing: 1<sup>st</sup> Public Hearing on the 2008 Budget**

9:24 p.m. The Public Hearing was opened.

Ray Burhen, PO Box 6, Duvall, expressed his concerns about the Depot Building. He said the hope for the building six years ago when it was donated was that it would be an asset to Duvall. He feels it could be a real jewel and could be used as City offices, a tourist destination or meeting space. He said it seems like the Depot has been a liability for the City instead of an asset. Ray said that if Council is too concerned about the future of the building and spending too much money on it, that he could take it back and move it

somewhere else in town where it may be more useful. He stated that he doesn't want to have to do that, but if Council wants an "out" from the Depot, this is it.

9:28 p.m. The Public Hearing was closed.

9:28 p.m. Mayor Ibershof called for a 5 minute recess

9:32 p.m. The Mayor called the regular Council meeting back to order.

## **VIII. New Business:**

The Mayor asked Council if they could move items 7 & 8 to the number 1 & 2 spots. Through general consensus, Council approved the change to the agenda.

**1. (AB07-75) Resolution #07-10 Approving the Tuscany Hills Final Long Plat (SU05-002).** *It was moved and seconded (Page-Possinger) to Approve Resolution #07-10 Approving the Tuscany Hills Final Long Plat (SU05-002). The motion carried. (6 ayes, 1 nay – Cattin).*

### **2. Continued discussion on the 2008 Budget and clarification of the Farmers Market and Depot Building Capital Improvement expenditures.**

Council discussed how much should be put in the budget for the Farmers Market and the Depot Building Capital Improvements. Steven Leniszewski reported that the roof on the Depot Building is not currently leaking and it should hold for a few more years. Council directed Dianne Nelson, Finance Director, to take that portion of the improvement costs out of the budget. They also directed her to put \$4000 in the budget for the Farmers Market. They made note that this amount may change as an amendment at a later date.

Council also created an Ad-hoc committee for the Farmers Market which includes Councilmembers Walker, Kuntz and Brudnicki. This committee is tasked with answering the question, Is the Duvall Farmers Market an extension of the City of Duvall or is it a Farmers Market located in the City of Duvall and to outline a plan and objectives for it.

**3. (AB07-69) Ordinance #1064 fixing the amount of the Annual Ad Valorem Property Tax Levy for the Fiscal Year 2008.** *It was moved and seconded (Page-Possinger) to Approve Ordinance #1064 fixing the amount of the Annual Ad Valorem Property Tax Levy for the Fiscal Year 2008. The motion carried. (7 ayes).*

**4. (AB07-70) Approve and Authorize the Mayor to sign contract with Kenyon Disend for Legal Services.** *It was moved and seconded (Kuntz-Page) to Approve and Authorize the Mayor to sign contract with Kenyon Disend for Legal Services. The motion carried. (7 ayes).*

**5. (AB07-71) Resolution #07-08 revising Petty Cash Funds and establishing Cashier Change Funds for the City Operations.** *It was moved and seconded (Page-Possinger)*

*to Approve Resolution #07-08 revising Petty Cash Funds and establishing Cashier Change Funds for the City Operations. The motion carried. (7 ayes).*

**6. (AB07-72) Resolution #07-09 Amending the Policy for Utility Billing when water leakage occurs.** *It was moved and seconded (Walker-Possinger) to Approve Resolution #07-09 amending the Policy for Utility Billing when water leakage occurs. The motion carried. (7 ayes).*

**7. (AB07-73) Approve and Authorize the Mayor to sign Lease Agreement with the King County Library System for the Duvall Library for 2008-2009.** *It was moved and seconded (Page-Possinger) to Approve and Authorize the Mayor to sign Lease Agreement with the King County Library System for the Duvall Library for 2008-2009. The motion carried. (7 ayes).*

**8. (AB07-74) Approve and Authorize the Mayor to sign an Interlocal Agreement between the City of Duvall and Water District #119 regarding Water Service Boundaries.** *It was moved and seconded (Cattin-Possinger) to Approve and Authorize the Mayor to sign an Interlocal Agreement between the City of Duvall and Water District #119 regarding Water Service Boundaries. The motion carried. (7 ayes).*

**9. (AB07-76) Approve and Authorize the Mayor to sign a Contract with D Square Energy Systems, Inc. for the Police Department Emergency Power Upgrade.** *It was moved and seconded (Possinger-Cattin) to Approve and Authorize the Mayor to sign a Contract with D Square Energy Systems, Inc. for the Police Department Emergency Power Upgrade. The motion carried. (7 ayes).*

**IX. Executive Session:**                      *None*

**X. Adjournment:**  
*It was moved and seconded (Possinger-Walker) to adjourn the meeting. The meeting adjourned at 10:10 p.m.*

Signed \_\_\_\_\_  
Mayor Will Ibershof

Attest \_\_\_\_\_  
Jodi Lee Wycoff, Administrative Assistant